


INVITATION TO BID STATE OF LOUISIANA LA DEPT OF PUBLIC SAFETY & CORRECT HQ-PURCHASING		BIDS WILL BE PUBLICLY OPENED: <div style="font-size: 1.2em; font-weight: bold;">APR 28, 2010 02:00 PM</div>
<div style="border: 1px solid black; padding: 5px;"> VENDOR NO. : SOLICITATION : 2239311 FILE NO. : OPENING DATE : 04/28/10 </div> <div style="border: 1px solid black; height: 80px; margin-top: 10px;"> <div style="position: absolute; top: 5px; left: 5px;"> VENDOR NAME AND ADDRESS </div> </div> <div style="text-align: center; font-weight: bold; margin-top: 20px;"> FILL IN VENDOR NUMBER (FEIN), NAME AND ADDRESS ABOVE, BEFORE SUBMITTING BID. </div>		PURCHASING AGENCY NO. : 400PUR SEE NO. 8 BELOW. RETURN BID TO <div style="text-align: right;">02:00 PM</div> <div style="margin-top: 10px;"> 2239311 04/28/10 </div> <div style="margin-top: 10px;"> HQ-PURCHASING PURCHASING/CORRECTIONS SERVICES P.O. BOX 94304 504 MAYFLOWER STREET BATON ROUGE, LA 70804-9304 </div> <div style="margin-top: 10px;"> BUYER : KIM TOWNLEY BUYER PHONE : (225) 342-6596 DATE ISSUED : 04/16/10 REQ. AGENCY : 405000 FOLD HERE--> <div style="text-align: right;">AVOUELLES CORRECTIONAL CENTER</div> AGENCY REQ. NO. : 405-01204 ISIS REQ. NO. : 1331444 VENDOR PHONE : FISCAL YEAR : 10 CLASS/SUBCLASS : 83070 SCHEDULED BEGIN DATE : 00/00/00 SCHEDULED END DATE : 00/00/00 T-NUMBER : </div>
POLISH & CLEAN (2) DIESEL TANKS - AVC A JOB SITE VISIT IS REQUIRED		
TO BE COMPLETED BY VENDOR		
1. _____ PLEASE REMOVE FROM THIS COMMODITY CODE. 2. _____ DELIVERY WILL BE MADE IN THIS NUMBER OF DAYS AFTER RECEIPT OF ORDER. 3. _____ % CASH DISCOUNT FOR PROMPT PAYMENT IF MADE WITHIN THIRTY (30) DAYS. CASH DISCOUNTS FOR LESS THAN 30 DAYS OR LESS THAN 1% WILL BE ACCEPTED, BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. ON INDEFINITE QUANTITY TERM CONTRACTS, CASH DISCOUNTS WILL BE ACCEPTED AND TAKEN BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. 4. _____ BID BOND ATTACHED, _____ CERTIFIED CHECK ATTACHED, _____ OTHER, IF REQUIRED. 5. _____ BID REFERENCE NUMBER. (THIS NUMBER WILL APPEAR ON RESULTING ORDER OR CONTRACT).		
INSTRUCTIONS TO BIDDERS		
1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS. 2. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALED BY THE BIDDER. 3. THIS BID IS TO BE MANUALLY SIGNED IN INK. FOLD HERE--> 4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C.O.D" REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER. 5. AMOUNT OF BID BOND REQUIRED: _____ N/A _____ . 6. AMOUNT OF PERFORMANCE BOND, IF REQUIRED. _____ OR _____ 0% _____ OF BID. 7. DESIRED DELIVERY: _____ 014DAYS ARO 8. TO ASSURE CONSIDERATION OF YOUR BID, ALL BIDS AND ADDENDA SHOULD BE RETURNED IN AN ENVELOPE OR PACKAGE CLEARLY MARKED WITH THE BID OPENING DATE AND THE BID NUMBER, OR SUBMITTED IN THE SPECIAL ENVELOPE IF FURNISHED FOR THAT PURPOSE. 9. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION. 10. IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO.30). ALL BID INFORMATION SHALL BE MADE WITH INK OR TYPEWRITTEN.		
VENDOR PHONE NUMBER: FAX NUMBER:	TITLE	DATE
SIGNATURE OF AUTHORIZED BIDDER - SEE NO. 30, PAGE 3. (MUST BE SIGNED)	NAME OF BIDDER (TYPED OR PRINTED)	

STANDARD TERMS & CONDITIONS		INVITATION TO BID	
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<p>11 ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.</p> <p>12. CONFERENCE: NA NA NA</p> <p>13. BID FORMS. ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON, AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED (SEE NO. 30). BIDS SUBMITTED IN THE FOLLOWING MANNER WILL NOT BE ACCEPTED: A. BID CONTAINS NO SIGNATURE INDICATING INTENT TO BE BOUND; B. BID FILLED OUT IN PENCIL; AND C. BID NOT SUBMITTED ON THE STATE'S STANDARD FORMS.</p> <p>BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. TELEGRAPHIC AND FAX ALTERATIONS TO BIDS RECEIVED BEFORE BID OPENING TIME WILL BE CONSIDERED PROVIDED FORMAL BID AND WRITTEN ALTERATION HAVE BEEN RECEIVED AND TIME-STAMPED BEFORE BID OPENING TIME. ENTIRE BID SHOULD BE RETURNED, EXCEPT ITEM PAGES NOT BID.</p> <p>14. STANDARDS OF QUALITY. ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.</p> <p>15. DESCRIPTIVE INFORMATION. BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR STATE OF LOUISIANA TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.</p> <p>16. BID OPENING. BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING THE STATE OF LOUISIANA DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED.</p> <p>17. AWARDS. THE STATE OF LOUISIANA RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.</p> <p>18. PRICES . UNLESS OTHERWISE SPECIFIED BY THE STATE OF LOUISIANA IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.</p> <p>19. DELIVERIES. BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.</p> <p>20. TAXES. VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. STATE AGENCIES ARE EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.</p>			

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<p>21. NEW PRODUCTS.</p> <p>UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.</p> <p>22. CONTRACT RENEWALS.</p> <p>UPON AGREEMENT OF THE STATE OF LOUISIANA AGENCY AND THE CONTRACTOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICES, TERMS AND CONDITIONS. IN SUCH CASES, THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.</p> <p>23. CONTRACT CANCELLATION.</p> <p>THE STATE OF LOUISIANA HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE, INCLUDING BUT NOT LIMITED TO, THE FOLLOWING: (1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; (3) MISREPRESENTATION BY THE CONTRACTOR; (4) FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE; (5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (6) ANY OTHER BREACH OF CONTRACT.</p> <p>24. DEFAULT OF CONTRACTOR.</p> <p>FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE STATE HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT, THE STATE RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.</p> <p>25. ORDER OF PRIORITY.</p> <p>IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.</p> <p>26. APPLICABLE LAW.</p> <p>ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.</p> <p>27. COMPLIANCE WITH CIVIL RIGHTS LAWS.</p> <p>BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEXUAL ORIENTATION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.</p> <p>28. SPECIAL ACCOMMODATION.</p> <p>ANY "QUALIFIED INDIVIDUAL WITH A DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.</p> <p>29. INDEMNITY.</p> <p>CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO INDEMNIFY, AND HOLD HARMLESS, THE STATE, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE CONTRACTOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE STATE, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.</p> <p>30. SIGNATURE AUTHORITY.</p> <p>IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:</p> <ol style="list-style-type: none"> 1. A CURRENT CORPORATE OFFICER, PARTNERSHIP MEMBER OR OTHER INDIVIDUAL SPECIFICALLY AUTHORIZED TO SUBMIT A BID AS REFLECTED IN THE APPROPRIATE RECORDS ON FILE WITH THE SECRETARY OF STATE; OR 2. AN INDIVIDUAL AUTHORIZED TO BIND THE VENDOR AS REFLECTED BY A CORPORATE RESOLUTION, CERTIFICATE OR AFFIDAVIT; OR 3. OTHER DOCUMENTS INDICATING AUTHORITY WHICH ARE ACCEPTABLE TO THE PUBLIC ENTITY. 			

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<p>1 PREFERENCE. IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 39:1595, A PREFERENCE MAY BE ALLOWED FOR PRODUCTS MANUFACTURED, PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL QUALITY.</p> <p>DO YOU CLAIM THIS PREFERENCE? YES _____</p> <p>SPECIFY LINE NUMBER(S) : _____</p> <p>_____</p> <p>SPECIFY LOCATION WITHIN LOUISIANA WHERE THIS PRODUCT IS MANUFACTURED, PRODUCED, GROWN OR ASSEMBLED: _____</p> <p>_____</p> <p>(NOTE: IF MORE SPACE IS REQUIRED, INCLUDE ON SEPARATE SHEET.)</p> <p>DO YOU HAVE A LOUISIANA BUSINESS WORKFORCE? YES _____ NO _____</p> <p>IF SO, DO YOU CERTIFY THAT AT LEAST FIFTY PERCENT (50%) OF YOUR LOUISIANA BUSINESS WORKFORCE IS COMPRISED OF LOUISIANA RESIDENTS?</p> <p>YES _____ NO _____</p> <p>FAILURE TO SPECIFY ABOVE INFORMATION MAY CAUSE ELIMINATION FROM PREFERENCES. PREFERENCES SHALL NOT APPLY TO SERVICE CONTRACTS.</p> <p>2 CANCELLATION THE STATE OF LOUISIANA RESERVES THE RIGHT TO CANCEL THIS CONTRACT WITH THIRTY (30) DAYS WRITTEN NOTICE.</p> <p>3 IF THE VENDOR FAILS TO MAKE DELIVERY OR COMPLETE THE SERVICE WITHIN THE TIME SPECIFIED ON THIS PURCHASE ORDER, OR IF THE DELIVERY/SERVICE IS LATE OR UNSATISFACTORY, THE DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS RESERVES THE RIGHT TO CANCEL AND PURCHASE ELSEWHERE, CHARGING ANY INCREASE IN PRICE TO THE VENDOR ON THE ORIGINAL PURCHASE ORDER.</p> <p>4 VENDOR MUST INSPECT JOB SITE TO VERIFY MEASUREMENTS AND SUPPLIES NEEDED PRIOR TO BIDDING. IF VENDOR FINDS CONDITIONS THAT DISAGREE WITH THE PHYSICAL LAYOUT AS DESCRIBED IN THIS BID OR OTHER FEATURES OF THE SPECIFICATIONS THAT APPEAR TO BE IN ERROR, VENDOR SHOULD BRING THIS TO THE ATTENTION OF THE HEADQUARTERS PURCHASING STAFF AT TIME OF SITE VISIT. FAILURE TO DO SO WILL BE INTERPRETED THAT BID IS AS SPECIFIED.</p> <p>**** A JOB SITE VISIT IS REQUIRED ****</p> <p>FOR SECURITY PURPOSES, A JOB SITE VISIT HAS BEEN SCHEDULED FOR THURSDAY, APRIL 22, 2010 @ 10:00 A.M. AT:</p> <p>AVOYELLES CORRECTIONAL CENTER 1630 PRISON ROAD COTTONPORT, LA 71327</p>			

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ALL BIDDERS ARE URGED TO ATTEND ON THE ABOVE DATE AND TIME.

VENDORS MUST CONTACT JESSE STOKESBERRY @ 318.876.4246 TO CONFIRM THAT THEY WILL BE ATTENDING THE ABOVE SCHEDULED JOB SITE VISIT.

VENDORS UNABLE TO ATTEND AT THE SCHEDULED TIME MUST CONTACT THE SITE VISIT COORDINATOR LISTED ABOVE TO SCHEDULE AN ALTERNATE DATE AND TIME PRIOR TO THE BID OPENING DATE.

ALL VENDORS MUST FOLLOW INSTITUTIONAL POLICY FOR SECURITY CLEARANCE, WHICH APPLIES TO ALL INSTITUTIONS. BECAUSE THIS SITE VISIT IS AT A SECURE CORRECTIONAL FACILITY, INSTITUTION APPROPRIATE CLOTHING MUST BE WORN. PLEASE CONTACT THE SITE VISIT COORDINATOR LISTED ABOVE FOR DETAILS ON APPROPRIATE ATTIRE PRIOR TO ATTENDING THE JOB SITE VISIT.

VENDORS AND AGENCY REPRESENTATIVE MUST SIGN BELOW CERTIFYING THAT THE VENDOR HAS VISITED THE JOB SITE AND IS FAMILIAR WITH ALL CONDITIONS SURROUNDING FULFILLMENT OF THE SPECIFICATIONS FOR THE PROJECT. FAILURE TO SUBMIT THIS CERTIFICATION SHALL CAUSE THE BID TO BE DISQUALIFIED.

STATE AGENCY REPRESENTATIVE (AVC) : _____

VENDOR SIGNATURE: _____ DATE OF VISIT _____

COMPANY NAME: _____

VENDOR FED.TAX ID# _____ VENDOR PHONE # _____

5 VENDOR SECURITY CLEARANCE PROCESS: ANY VENDOR OR VENDOR PERSONNEL VISITING OR WORKING IN AN INSTITUTION IS REQUIRED TO RECEIVE SECURITY CLEARANCE PRIOR TO ENTERING THE INSTITUTION GROUNDS. VENDOR MUST FURNISH THE FULL NAME, DRIVER'S LICENSE NUMBER, SOCIAL SECURITY NUMBER, DATE OF BIRTH, RACE AND SEX OF EACH EMPLOYEE WHO WILL BE ENTERING THE COMPOUND. THIS INFORMATION MUST BE FURNISHED IN WRITING TO THE SITE VISIT COORDINATOR PRIOR TO COMMENCING WORK ON THE AWARDED PROJECT. A CRIMINAL BACKGROUND CHECK WILL BE CONDUCTED ON EACH EMPLOYEE, AND UPON ARRIVAL, ID CARDS WILL BE ISSUED TO EACH EMPLOYEE. NO VENDOR PERSONNEL WILL BE ALLOWED TO WORK ON THE INSTITUTION GROUNDS UNTIL THE ABOVE CLEARANCE APPROVAL PROCESS IS COMPLETED. THE SUCCESSFUL VENDOR IS ALSO REQUIRED TO PROVIDE A WRITTEN INVENTORY OF TOOLS, VEHICLES AND/OR TRAILERS PRIOR TO ENTERING THE INSTITUTION GROUNDS.

6 PUBLICIZING AWARDS. IN ACCORDANCE WITH L.A.C. 34: I.535, UNSUCCESSFUL BIDDERS WILL BE NOTIFIED OF THE AWARD PROVIDED THAT THEY SUBMIT A SELF-ADDRESSED STAMPED ENVELOPE OR EMAIL ADDRESS REQUESTING THIS INFORMATION. VENDORS MAY ALSO VIEW AWARD INFORMATION ONLINE AT: [HTTP://WWWPRD.DOA.LOUISIANA.GOV/OSP/LAPAC/PUBMAIN.ASP](http://wwwprd.doa.louisiana.gov/osp/lapac/pubmain.asp)

7 PRISON RAPE ELIMINATION ACT

IN ACCORDANCE WITH DPS&C DEPARTMENT REGULATION NO. C-01-022 "SEXUAL ASSAULT AND SEXUAL MISCONDUCT", THE VENDOR AGREES TO REPORT ALLEGATIONS OF SEXUAL MISCONDUCT, RESPOND TO INVESTIGATION INQUIRIES

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<p>AND PARTICIPATE IN TRAINING AS DIRECTED BY THE DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS. THE SEXUAL ASSAULT AND SEXUAL MISCONDUCT WITH INMATES ACKNOWLEDGEMENT FORM AND THE LOUISIANA CRIMINAL CODE: LA. R.S. 14:134 MALFEASANCE IN OFFICE FORM WILL BE SIGNED BY THE VENDOR AND KEPT ON FILE AT THE FACILITY. SHOULD THE REGULATION BE MODIFIED OR AMENDED, THE VENDOR WILL BE NOTIFIED AND SHALL COMPLY WITH THE REGULATION AS MODIFIED OR AMENDED</p> <p>8 COMPENSATION INSURANCE, PUBLIC LIABILITY, AND PROPERTY DAMAGE INSURANCE, AS OUTLINED BELOW, ARE REQUIRED IN THIS BID.</p> <p>CONTRACTOR'S LIABILITY INSURANCE:</p> <p>PROOF OF INSURANCE SHOULD BE SUPPLIED WITH THE BID AND WILL BE REQUIRED BEFORE WORK CAN COMMENCE.</p> <p>INSURANCE COVERAGE SPECIFIED BELOW SHALL BE FURNISHED WITH THE FOLLOWING MINIMUM LIMITS:</p> <p>COMPENSATION INSURANCE: THE CONTRACTOR AND SUBCONTRACTORS SHALL TAKE OUT AND MAINTAIN DURING THE LIFE OF THE CONTRACT WORKMAN'S COMPENSATION INSURANCE FOR ALL OF THEIR EMPLOYEES EMPLOYED AT THE SITE OF THE PROJECT. IN CASE ANY CLASS OF EMPLOYEES ENGAGED IN HAZARDOUS WORK UNDER THE WORKMAN'S COMPENSATION STATUTE, THE CONTRACTOR AND SUBCONTRACTOR SHALL PROVIDE EMPLOYER'S LIABILITY INSURANCE FOR THE PROTECTION OF THEIR EMPLOYEES NOT OTHERWISE PROTECTED.</p> <p>PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE: COMPREHENSIVE PUBLIC GENERAL LIABILITY INSURANCE, INCLUDING BUT NOT LIMITED TO BODILY INJURY, PROPERTY DAMAGE, CONTRACTUAL LIABILITY, PRODUCTS LIABILITY, COMPLETED OPERATIONS AND OWNER'S PROTECTIVE LIABILITY WITH COMBINED SINGLE LIMITS OF \$500,000 PER OCCURRENCE WITH A MINIMUM AGGREGATE OF \$1,000,000.</p> <p>LICENSED AND NON-LICENSED MOTOR VEHICLES: THE CONTRACTOR SHALL TAKE OUT AND MAINTAIN DURING THE LIFE OF THE CONTRACT, AUTOMOBILE PUBLIC LIABILITY INSURANCE IN AN AMOUNT NOT LESS THAN COMBINED SINGLE LIMITS OF \$500,000 PER OCCURRENCE FOR BODILY INJURY/PROPERTY DAMAGE. IF ANY NON-LICENSED MOTOR VEHICLES ARE ENGAGED IN OPERATIONS WITHIN THE TERMS OF THE CONTRACT ON THE SITE OF THE WORK TO PERFORM THEREUNDER, SUCH INSURANCE SHALL COVER THE USE OF ALL SUCH MOTOR VEHICLES ENGAGED IN OPERATING WITHIN THE TERMS OF THE CONTRACT ON THE SITE OF THE WORK TO BE PERFORMED THEREUNDER, UNLESS SUCH COVERAGE IS INCLUDED IN THE INSURANCE SPECIFIED.</p> <p>9 BEFORE THIS CONTRACT IS ACCEPTABLE AND COMPLETE, SUCCESSFUL BIDDER SHALL CLEAN UP AND REMOVE FROM THE PREMISES ALL DEBRIS RESULTING FROM HIS WORK, AND SHALL SEE TO IT THAT ALL THE ITEMS FURNISHED ARE LEFT IN GOOD ORDER, CLEAN AND PROPERLY INSTALLED.</p>			

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00001	<p>UNLESS SPECIFIED ELSEWHERE SHIP TO: AVOYELLES CORRECTIONAL CENTER AVC - WAREHOUSE 1630 PRISON ROAD COTTONPORT , LA 71327</p> <p>TRUCK DELIVERIES TO AVC WAREHOUSE ACCEPTED: 7:00 AM - 3:00 PM MONDAY THROUGH FRIDAY HOLIDAYS EXCLUDED</p> <p>TO AVOID DELAYS IN PAYMENT, ORIGINAL INVOICE MUST MAILED TO THE "BILL TO" ADDRESS ABOVE.</p> <p>COMMODITY CODE: 830-70-000000</p> <p>=====</p> <p>** ATTENTION VENDORS **</p> <p>YOUR RESPONSE TO THIS SOLICITATION MAY BE SUBMITTED BY FAX TO 225.342.6593. THE BID MUST BE SIGNED & RECEIVED PRIOR TO THE BID OPENING DATE & TIME.</p> <p>=====</p> <p>**** A JOB SITE VISIT IS REQUIRED ****</p> <p>SUCCESSFUL VENDOR TO FURNISH ALL LABOR, MATERIALS, TOOLS, EQUIPMENT & SUPPLIES NECESSARY TO PERFORM THE FOLLOWING JOB AT AVOYELLES CORRECTIONAL CENTER IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>POLISH & CLEAN TWO (2) 9000 GALLON (FIBERGLASS) UNDERGROUND DIESEL FUEL TANKS AND FUEL</p> <p>FUEL CLEANING SPECIFICATIONS TO INCLUDE:</p> <p>VENDOR TO PROVIDE CLEANING FOR EXISTING DIESEL FUEL STORED IN THE TWO (2) UNDERGROUND TANKS (APPROXIMATELY 8500 GALLONS EACH) ADJACENT TO THE EMERGENCY GENERATOR BUILDING.</p>	1	JOB		

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	<p>*****</p> <p>A JOB SITE VISIT IS REQUIRED TO EXAMINE THE AREA FOR ACCESSIBILITY TO THE LOCATION OF THE TANKS. DURING THIS TIME, VENDORS MAY CONDUCT THEIR OWN TEST TO DETERMINE THE AMOUNT OF WATER IN THE TANKS.</p> <p>**NOTE: VENDORS WHO ATTENDED PREVIOUS JOB SITE VISIT ARE EXEMPT FROM ATTENDING THE NEW SCHEDULED JOB SITE VISIT UNLESS THEY WANT TO CONDUCT THEIR OWN TEST TO DETERMINE THE AMOUNT OF WATER IN THE TANKS. OTHERWISE, IN ORDER FOR YOUR BID TO BE VALID YOU MUST SUBMIT PAGES 4 & 5 OF THE PREVIOUS BID (BOD: 04/07/10) WITH THE BID THAT OPENS ON 04/28/10.</p> <p>*****</p> <p>INFORMATION REGARDING THE UNDERGROUND STORAGE TANKS:</p> <p>A STICK TEST WAS RECENTLY CONDUCTED BY THE AGENCY TO DETERMINE THE AMOUNT OF WATER IN THE TANKS. THE TEST SHOWED THAT THERE IS APPROX. 50 GAL. OF WATER IN EACH TANK.</p> <p>A FUEL ANALYSIS WAS PREVIOUSLY CONDUCTED ON THE CONTENTS OF THE TANKS BY LUBRIPORT LABORATORIES. A COPY OF THIS REPORT IS AVAILABLE UPON REQUEST. CONTACT KIM TOWNLEY @ 225.342.6596 FOR A COPY OF THE REPORT.</p> <p>EACH TANK HAS ONE FILL OPENING; EACH TANK HAS ONE (1) TWO INCH VENT LINE; EACH TANK IS APPROX. 3 FEET BELOW THE SURFACE; THERE ARE FOUR (4) ONE INCH VENT LINES EXTENDING FROM EACH TANK TO THE EMERGENCY GENERATOR BUILDING. DRAWING AVAILABLE UPON REQUEST.</p> <p>PEA GRAVEL WAS PREVIOUSLY USED TO BACKFILL AROUND BOTH TANKS.</p> <p>THE TANKS ARE REGISTERED WITH THE STATE: CERTIFICATE #19930001 ID #9665 EXPIRATION DATE: JUNE 30, 2010</p>				

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	<p>VENDOR TO PROVIDE THE NECESSARY CLEANING, STORAGE AND DISPOSAL EQUIPMENT WHICH INCLUDES, BUT IS NOT LIMITED TO THE FOLLOWING THREE PHASES:</p> <p>PHASE ONE: BULK WATER AND SLUDGE TO BE REMOVED FROM THE TANK AND PLACED INTO A SEPARATE CONTAINER FOR DISPOSAL. DURING THIS PHASE, THE FUEL IS TO BY-PASS ANY FILTERS. A "SEPARATOR/COALESCER" CHEMICAL AND ALGAE REMOVAL TYPE "FUEL CONDITIONER" TO BE ADDED TO THE EXISTING FUEL. BOTH CHEMICALS ARE TO WORK IN CONJUNCTION WITH THE OTHER TO REMOVE FREE WATER, SLUDGE, AND PARTICLES, AS SMALL AS 5 MICRONS, FROM THE TANK. IN THIS PHASE, THE CLEANING EQUIPMENT WILL NOT BE IN RE-CIRCULATING MODE. THE FUEL WILL ENTER THE EQUIPMENT AND EXIT INTO A SEPARATEWASTE CONTAINER. WATER AND SLUDGE ARE TO BE DIRECTLY REMOVED FROM THE UNDERGROUND TANK AND COLLECTED IN AN APPROPRIATE CONTAINER FOR DISPOSAL.</p> <p>PHASE TWO: THE CLEANING EQUIPMENT WILL BE PLACED IN RECIRCULATION MODE CONTINUOUSLY RESTORING, RECONDITIONING AND RETURNING THE FUEL BACK TO THE EXISTING UNDERGROUND TANK. PHASE TWO WILL CONTINUOUSLY REMOVE FREE WATER AND PARTICLES AS SMALL AS 5 MICRONS USING ONLY THE WATER SEPARATOR AND FUEL CONDITIONER. THE FUEL WILL ENTER THE EQUIPMENT AND EXIT BACK TO THE EXISTING UNDERGROUND TANK. THE FUEL WILL BY-PASS THE FILTER, IN AN EFFORT TO ECONOMIZE ON CONSUMABLE FILTER ELEMENTS. PHASE TWO WILL RESTORE THE FUEL TO A CLEAR AND BRIGHT CONDITION.</p> <p>PHASE THREE: THE EQUIPMENT WILL BE PLACED IN A RECIRCULATION MODE. THE FUEL WILL ENTER THE EQUIPMENT AND EXIT BACK TO THE UNDERGROUND STORAGE TANK. IN ADDITION TO THE WATER SEPARATOR AND ALGAE REMOVAL FUEL CONDITIONER, THIS PHASE WILL INCORPORATE A WATER BLOCK/FINE FILTER</p>				

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	<p>REMOVING EVEN INVISIBLE PARTICLES DOWN TO 3 MICRONS, AS WELL AS ANY ENTAINED AND EMULSIFIED WATER. PHASE THREE WILL RESTORE THE FUEL TO ITS OPTIMAL CLEAR AND BRIGHT CONDITION.</p> <p>THE USE OF A "FUEL CATALYST" WILL BE AN ESSENTIAL PART OF THE TANK CLEANING PROCEDURE, AND WILL RAPIDLY AND EFFICIENTLY DECONTAMINATE AND CLEAN THE ENTIRE FUEL SYSTEM. IT IS SUGGESTED THE CATALYST BE INTRODUCED INTO THE PROCESS DURING PHASE TWO, HOWEVER, IT WILL BE THE VENDOR'S RESPONSIBILITY TO DETERMINE THE BEST TIME TO INTRODUCE THE APPROPRIATE CHEMICALS. THE VENDOR WILL REMOVE AS MUCH OF THE SLUDGE AND FREE WATER AS POSSIBLE PRIOR TO INTRODUCING THE CHEMICALS.</p> <p>THE VENDOR NEEDS TO BE AWARE THAT THE INTENT OF ADDING THE "FUEL CATALYST" TO THE TANK IS TO SPEED UP THE CLEANING PROCESS AND AID IN BREAKING DOWN AND DISSOLVING THE SLUDGE COVERING THE TANK WALLS AND BAFFLES; AND TO DECONTAMINATE THE AREAS AND SECTIONS OF THE TANK THAT ARE OUT OF REACH OF THE SUCTION HOSE.</p> <p>THE VENDOR IS TO DETERMINE THE CONCENTRATION OF THE CHEMICALS ADDED. HOWEVER, TYPICALLY A HIGHER CONCENTRATION OF THE CHEMICALS HAS PROVEN TO BE VERY HELPFUL IN ACCELERATING THE RATE OF DISSOLVING THE SLUDGE. DEPENDING ON THE CONTAMINATION LEVEL OF EXISTING FUEL, THE VENDOR WILL DETERMINE THE BEST CONCENTRATION.</p> <p>THE VENDOR WILL PROVIDE A FULL SPECTRUM OF FUEL ADDITIVES CONTAINING COMBUSTION CATALYST, SURFACTANT, DETERGENT, DISPERSANT, CORROSION INHIBITOR, LUBRICITY ENHANCERS AND FUEL STABILIZER TO ELIMINATE THE NEED FOR BIOCIDES.</p> <p>AFTER CLEANING THE TANKS: THE VENDOR WILL STABILIZE THE FUEL IN TANKS USED FOR LONG-TERM FUEL STORAGE WITH AN APPROPRIATE FUEL ADDITIVE IN THE TANKS. CHEMICALS WILL PROVIDE AND MAINTAIN FUEL QUALITY AND PREVENT FORMATION</p>				

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	<p>OF SOLIDS FOR TWELVE MONTHS.</p> <p>IT WILL BE THE RESPONSIBILITY OF THE VENDOR TO PROVIDE AN INDEPENDENT TESTING LAB TO SAMPLE AND PROVIDE A REPORT INDICATING THAT THE CLEANED AND POLISHED FUEL MEETS THE CURRENT REQUIREMENTS FOR #2 DIESEL REGARDING THE CETANE NUMBER, VISCOSITY, SULFUR CONTENT, WATER SEDIMENT, CARBON RESIDUE, DENISITY, CLOUD POINT, ASH, DISTILLATION PER CURRENT ASTM AND ISO STANDARDS REGARDING FUEL CLEANLINESS.</p> <p>DISPOSAL: IT WILL BE THE RESPONSIBILITY OF THE VENDOR TO PROPERLY DISPOSE OF ALL WASTES AND CONTAMINATED BI-PRODUCTS OF FUEL CLEANING IN AN APPROVED MANNER, AND PROVIDE TO THE END USER THE PROPER WRITTEN DOCUMENTATION OF THE DISPOSAL TO MEET ALL CURRENT FEDERAL AND STATE REQUIREMENTS.</p> <p>CAP. OUTLAY SP # 08-400-03B-01 PART 3</p> <p>SPECIFY BRAND (& NUMBER IF APPLICABLE)</p>				